Minutes
Town Of Marlboro Select Board Meeting
Thursday, April 24, 2025, 6:00pm

Attendees: Molly Welch – Chair; Jeff Skramstad – Vice Chair; Kate Kirkwood – Member; Nick Morgan – Town Admin/SB Assistant; Andrew Richardson – Road Supervisor; Diana Todd – HPC; Nancy Anderson – HMCA; Allan McLane – Marlboro E911 Coordinator; Dan MacArthur – School Board Chair.

BEGIN ZOOM RECORDING:
Call to Order @ 6:00pm
Sign Guidelines of Conduct – Done

Regular Select Board Meeting Agenda
Identify Any Changes to Agenda: **First order of business: Adding agenda item per *1 V.S.A. § 312(d)(3)(A)* (*from Vermont.gov "Vermont Statues online" - Any addition to or deletion from the agenda shall be made as the first act of business at the meeting.)* Motion: Add discussion of DV Fiber's proposal for use of town electricity and providing fiber service to the Town Office to the Town Administrator section of agenda. (Welch/Kirkwood – Passed unanimously)**

Scheduled Business
Unscheduled Open Public Comment: None
Approval of Minutes from April 16, 2025, Special Meeting **(Welch/Skramstad – Passed unanimously)**
Approval of Minutes from rescheduled April 17, 2025, meeting **(Welch/Skramstad – Passed unanimously)**
Signature of Pay Orders – Done

Document Signatures & Approvals

- *2026 Grants in Aid form – SB signatures* – The Board reviewed the Letter of Intent for the 2026 Grants in Aid program and Molly signed the letter, Nick advised that he would scan and send to Andrew to fill in the contact information and ultimately send along to Vermont to qualify for the program.
- *Hogback FUAs* – The HPC and HMCA came to the meeting to answer any questions regarding three FUAs for Hogback mountain that both the HPC and HMCA have indicated approval of. One general point was made for all three FUAs dealing with the need for liability insurance. The HMCA/HPC noted that part of the original MOU, was that the Town's regular liability insurance would cover Hogback. Nick suggested and will put on the 5/22/25 SB Meeting agenda to ask town attorney's (Bob Fisher) opinion on this point.
    - Nancy Anderson and Diana Todd gave a brief overview of the event being scheduled:
        - Bird Banding FUA – **(Welch/Skramstad – Passed unanimously)**
        - Vermont Natural History Museum - **(Welch/Skramstad – Passed unanimously)**
        - North American Mycological Society - **(Welch/Skramstad – Passed unanimously)**

New Business
Highway Department:

- *New Road Name Sign & E911 Procedure* – Allan McLane, Marlboro's E911 Coordinator came before the board to discuss and present an update to the Town's "Road Naming Ordinance" that has been in effect since 1996 and requires updating to account for new state rules and regulations. Allan presented the Board with his re-write of the ordinance which the Board reviewed and found acceptable pending having it reviewed by Town Attorney, Bob Fisher. Nick advised that he would forward the new Ordinance to Bob for his review and receive instructions from him on the process for hearings, approvals, and comment period to implement the new Ordinance.
- Next the discussion moved to the ordering of new and replacement signs for town and private roads. It was established that once a private road met the criteria (in the ordinance) the town would solicit a name from the people on the road, advise Allan of the new road so he could designate road numbers and E911 listings for the homes on the road. Andrew and the Board discussed that the "first" sign for such a road would be at the town's expense, with any subsequent signs (and poles, etc. if needed) cost would be the responsibility of the residents on the road.
- Regarding the process for ordering the signs, Nick volunteered to handle the actual ordering of the signs and other materials after which they would be provided to the Highway Department for installation. Along these lines it was noted that there were two roads in town that needed new signage, Oak Mountain Road & Lyman Hill Road.

New Business (continued)
Highway Department: (continued)
New Highway Department 10-Wheel Truck – At the 4/17/25 Select Board meeting, the Board approved the purchase of a new 10-wheel highway department truck. Andrew negotiated a deal with Viking to authorize the purchase of the cab and chassis, followed by Viking building out the rest of the truck. The process for this purchase is that Viking will retain the "paper" on this vehicle until the build is complete at which time the town would pay for the full truck using both the building capital fund and if need be barrowing the funds as many of the town's current outstanding loans will have been paid off. In order to start the process, Andrew asked the Board Chair (Molly Welch) to sign the purchase order, which was done.

Next Steps on School Bus Parking – School Boad Chair, Dan MacArthur came to the Board to report that the School will be moving the School Buses out of the Highway Department garage area (as those areas are need for Highway Department Vehicles) shortly and that the School Board will be handling where the buses will ultimately located. Several possible locations were discussed including possibly expanding the current "turn around area" at the school and adding another access to Route 9.

Old Business
Town Administrator Report:
Upper Houghton Road Process Update – Nick reported that all of the proper notices for the site visit and hearing on the declassification of Upper Houghton Road, have gone out according the statute and all should be set for 5/22/25.

DV Fiber proposal for Fiber Internet at the Town Office – DV Fiber has installed Fiber internet at the town office and put forth the following proposal to the Town regarding the cost of the Fiber Internet and the ability for the town to recoup the cost of the electricity that the DV Fiber hub which is using the Office's electricity.
Motion: Accept the following proposal from DV Fiber: DV Fiber will provide 300mb/300mb service at no cost to the town and DV Fiber will pay a quarterly fee for electricity of $330 per quarter to the town. (Welch/Skramstad – Passed unanimously)

It was noted that should the electricity estimates upon which the quarterly fee was based prove to be incorrect the fee can be revisited.

Executive Session

> *Motion: Fining that premature knowledge of the topic that we need to discuss now would be deleterious to the public & town the Select Board deems it necessary to hold an Executive Session. &* ***Motion: That we move into executive session to discuss personnel issues according to Vermont Statute 1 V.S.A. § 313(a)(1)(a) – (Welch/Skramstad – Passed unanimously) Entered Executive Session at 7:00p.***

Return to Regular Session @ 8:30p (Welch/Skramstad – Passed unanimously)

Any actions arising out of Executive Session - none.

Motion to Adjourn @ 8:31p (Welch/Skramstad – Passed unanimously)