TOWN OF MARLBORO

ORDINANCE REGARDING STREET NAMING AND STREET ADDRESSING

SECTION I PURPOSE

In accordance with 24 V.S.A. Ch. 61, 2291(16) *"To name and rename streets and to number and renumber lots pursuant to section 4463 of this title and to require the owner of a house or other building to which a number has been assigned to affix the number, including the assigned 911 address, to the structure, sign, or number post so that it is clearly visible from the road,"* the Selectboard of the Town of Marlboro hereby establishes this Ordinance in order to develop a more uniform street naming and street addressing system throughout the Town of Marlboro to enable people to locate addresses effectively for providing emergency services and deliveries.

SECTION II - STREET NAMING

Each street or road shall be assigned a name by the Selectboard that is separate and distinct from any other assigned name in the Town of Marlboro. Private roads or drives that provide access to three or more dwellings or otherwise occupied structures shall be considered streets or roads for the purposes of this Ordinance. Road naming in Marlboro shall require careful consideration in order to prevent confusion with surrounding towns included in the same regional service delivery area, and delays in emergency response.

SECTION III - GENERAL NUMBERING SYSTEM GUIDELINES

Streets or Roads to be officially named by the Selectboard of the Town of Marlboro shall be measured and numbered in increments of 5.28 feet from a designated starting point, usually the end of the highway nearest its intersection with Vermont State Route 9 ("Rt. 9").

Low numbers will start at the end closest to Rt. 9 and increase as they move away from the starting point, with the exception of Rt.9.

Odd numbers shall be assigned to the left-hand side of the street and even numbers to the right as they head away from the starting point.

Low numbers on Rt. 9 shall start nearest the Marlboro-Brattleboro town line and increase to the west.

All numbers shall be assigned in relation to the center of a driveway or entrance to a location where possible. Numbers shall be assigned to all structures which are or may be inhabited or which have or may have any means (wired or wireless) of accessing emergency service(s).

Numbers shall be at least 3" high and displayed via an address plate which is properly affixed on or near the main entrance or in some other manner visible from the road, in all seasons, day or night. If the building entrance is not visible from the road, an address plate shall also be placed at the driveway and visible from the road. The property owner is responsible for provision and maintenance the address plate(s). The authority to assign numbers lies with the E-911 Coordinator.

A multiple-unit structure composed of two (2) or more units shall bear one number for the principal building and each unit shall affix a letter suffix sufficient to distinguish the individual units or, in the case of apartment buildings with multi-levels, apartments should be numbered as follows: ground level should be called 100, each apartment after the first one (I00) will be numbered 101,102,103, etc. The next floor above would be called 200, and will be numbered in the same manner as floor 100. This numbering pattern will repeat for additional floors. Any walk out apartments below grade shall be numbered 1, 2, and 3, etc.

It is the responsibility of the property owner or occupant to ensure compliance with the location-numbering provisions of this Ordinance.

SECTION IV - FUTURE DEVELOPMENT

Prior to the issuance of a Zoning Permit a developer shall furnish a plan for a street naming and street numbering system in accordance with this Ordinance to the Selectboard and Planning Commission.

If a third dwelling or otherwise occupied structure is built on a private road or drive which serves only one or two location(s) at the time of the adoption of this Ordinance then that road or drive must be brought into conformance with this ordinance.

SECTION V - STREET SIGNS

The Selectboard, upon adoption of this Ordinance, shall institute a program for the installation and maintenance. of street name signs in accordance with the names established under this Ordinance.

Initial private road signs and posts will be paid for and installed by the Town after which maintenance and replacement of signs and posts will be at the expense of the property owner(s).

All signs shall conform to the Manual on Uniform Traffic-Control Devices for Streets and Highways of the State of Vermont.

All signs shall be installed and maintained to the highest degree possible allowed by budget considerations.

SECTION VI – REVISIONS AND AMENDMENTS

Where necessary and possible, any revisions or amendments to this Ordinance should comply with the Vermont Enhanced 911 Board Addressing Standards, Version 3, or later.

SECTION VII - NOTICE AND IMPLEMENTATION Public Notice

The Selectboard shall make reasonable efforts to ensure that the public is notified of the existence of this Ordinance for Street Naming and Street Addressing.

SECTION VIII SEVERABILITY

If any portion of this Ordinance and Amendments is judged to be unconstitutional or otherwise invalid by a court of competent jurisdiction, the remainder of this Ordinance and Amendments shall not be affected.

ADOPTED this 10th day of July, 2025.

POSTED AND PUBLISHED this 18th day of July, 2025

EFFECTIVE DATE: September 15th, 2025

Molly Welch Molly Welch 7/10/25 Chair

Jeff Skramstad 7/10/25 Vice Chair

Kate Kinkel 7/10/25 member

PLEASE NOTE THE FOLLOWING REGARDING THE ADOPTION OF THE ORDINANCE:

Complete text copies of the Ordinance are available at the Town Office and it has been posted as follows: on the Home Page of the Marlboro Website (https://marlborovt.us/), on the Town Municipal Bulletin Board, inside the Marlboro Town Office, on Marlboro's Facebook page (https://www.facebook.com/marlborovt.us), and on Marlboro's Front Porch Forum (Friday, July 18, 2025 edition).

This ordinance is hereby designated as a civil ordinance pursuant to Title 24, Vermont Statutes Annotated Section 1971(b), and may be referred to as the Marlboro Ordinance Regarding Street Naming and Street Addressing. A certified copy by the Marlboro Town Clerk shall be prima facie evidence thereof. A concise summary of this Ordinance shall be published in the Brattleboro Reformer within fourteen (14) days of its adoption, and shall be filed with the Town Clerk and posted at five (5) conspicuous places within the community.

RIGHT OF PETITION. Notice is hereby given of the right to petition for a permissive referendum vote on this ordinance at an annual or special meeting as provided for in 24 V.S.A. § 1973. Such petition for a permissive referendum must be signed by not less than five (5) percent of the qualified voters of the Town of Marlboro and shall be presented to the Selectboard or the Town Clerk within forty-four (44) days following the date of adoption. EFFECTIVE DATE. Unless a petition is filed in accordance with 24 V.S.A. § 1973, the Ordinance shall become effective sixty (60) days after its adoption – 9/15/2025.